



**June 18, 2022 10am-7pm**

**Vendor Application**

**Date: \_\_\_\_\_**

Name of Business/Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

List of items offered at your booth:

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Booth Fees: (CIRCLE or highlight YOUR CHOICE OF BOOTH. Swag Bags are included in booth cost)

<b>Early Bird</b>	<b>Final Deadline</b>
<b><u>By April 30th, 2022</u></b>	<b><u>By May 15th, 2022</u></b>

**Vendor Only:**

10x20	\$40.00	\$50.00
10x40	\$70.00	\$80.00
10x50	\$80.00	\$100.00

**Water & Electrical available for an additional \$15.00**

**KINDLY NOTE WE CANNOT OFFER INDOOR SPACES THIS YEAR DUE TO COVID RESTRICTIONS**

Sponsorships are available for those who are interested! If you or your business would like to help sponsor this event please reach out to our festival team by sending an email to [foothillssolstice@gmail.com](mailto:foothillssolstice@gmail.com) and we will customize our offerings to best suit your promotional needs!

**Swag Bags ONLY**

\$10- Business Cards

\$20-Coupons or Samples

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**Payment must be made via PayPal at [foothillssolstice@gmail.com](mailto:foothillssolstice@gmail.com) OR cash arrangement must be made by the deadline.**

**Application & contract should be completed and emailed to [foothillssolstice@gmail.com](mailto:foothillssolstice@gmail.com).**

Once your application and booth fee has been received, you will receive an email from the Foothills Solstice Committee confirming receipt.

**Vendor Contract & Agreement**

RULES & REGULATIONS Please initial all Gray BOXES below

Vendors will receive an acceptance confirmation via email from [Foothillssolstice@gmail.com](mailto:Foothillssolstice@gmail.com). If a vendor is not accepted, all fees are returned. If vendors are accepted, fees are NON REFUNDABLE. If a vendor leaves prior to the end of the event, Foothills Solstice Committee reserves the right to deny access to future events.

- Set up starts at 8am, breakdown can begin at 7pm. All Booths must be set up before 10 am before the festival begins.
- NO PETS ALLOWED- Except those with service animal designations.
- You are required to clean up all trash, tie downs, food, etc from your booth space. Please leave the site as or better than you found it.
- All vendor spaces must remain open for attendees until the festival closes at 7pm.
- Special Vendor parking is provided and all vehicles must be moved off of the field before 10am.
- This event is RAIN OR SHINE, due to inclement weather, all vendor tents must be safely secured. Please bring proper tie downs (water bottles, sandbags, bricks etc.)
- Items sold must be kept within a family environment. The committee reserves the right to ban or dismiss any vendor or product that it deems inappropriate.

FOOD VENDERS

Food vendors MUST be in compliance with NC State Law and Caldwell County Health Department Regulations.

- All food prices & menus must be prominently displayed upon set up.
- Your area must be totally clean of any type of trash, ties and oil at the end of the event.
- A fire extinguisher must be in your booth at all times and available for use.
- You MUST provide your Health Department Form to the Caldwell County Inspectors Office 20 days prior to the event for approval (828-426-8400, 2345 Morganton Blvd SW, Lenoir NC 28645).
- You must also provide a copy of your Certificate of Insurance Liability naming Foothills Solstice Committee as the insured party.

**RAFFLE PARTICIPATION (required)**

Vendors are required to offer **1 item or basket from their business to be raffled** off during the event. Your raffle item must be dropped off at the Foothills Solstice Committee INFO booth by 9:30am. All raffle items will be used to raise money for our charity of choice, so your donation goes to a great cause.

**SWAG BAG PARTICIPATION**

Swags bags are a great way to promote your business. Participation in the swag bag program is offered as a FREE part of your booth rental. We will be handing out 100 swag bags to the first 100 adult attendees. You may put your business card, coupons or small giveaways in each bag to promote your business. It is YOUR responsibility to show up early enough to put your information in the bags before the gates open at 10am. The committee will have the bags set up for you. Swag Bag participant only is offered as an option for \$10 plus item for donation.

Covid Safety Rules will be applied. You MUST wear MASKS. Please provide sanitizer for your customers and suggest they use it before touching your merchandise.

\*Suggested tip is to rope off booths and only allow limited people in under your tent space.

**AGREEMENT**

In consideration of being a vendor for Foothills Solstice Celebration (FSC), the undersigned agrees to indemnify, protect and hold harmless any FSC Event staff, sponsors and volunteers from all claims, liability or lawsuits, including reimbursement of attorney fees in defending such claims and damage to real or personal property which arises out of, or results from the acts of omissions of the undersigned or resulting from the activities carried on by the undersigned and its employees, agents and representatives. I acknowledge that I have read the rules and regulations for this event and will abide by them. I understand that staff may terminate my participation without refund if they feel I am in violation of any regulation or rule. I release FSC Event staff, sponsors and volunteers from any responsibility for theft, damage or loss.

Business/Organization Name: \_\_\_\_\_

Printed Name of Representative: \_\_\_\_\_

Signature of Representative: \_\_\_\_\_ Date: \_\_\_\_\_